

User Manual
for
Online GPF Information System

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Version 1.0

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Amendment Log

Version No	Date	Change No	Brief Description	Section Changed
1.0	23/07/2014		First Release	

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PART – I

GPF Subscribers

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1.1 Login

Step 1: Go to <http://agmpr.cag.gov.in>

Step 2: Click on the link “**Online GPF Information System**”

Step 3: Click **Subscriber Login** button



Fig 1.1: Online GPF Information System

Step 4: Select GPF Series Name

Enter Account No and Enter PIN (received from AG Manipur)

Enter CAPTCHA (not case sensitive) and click **Submit** button

Fig. 1.2: Login page

1.2 OTP (One Time Password) Verification

- Step 1: Login as Subscriber
 Step 2: Enter OTP sent through registered mobile no. as SMS at the particular instant
 Step 3: Click **Submit** button

Account Number:	A iR /3008
Subscriber Name:	DR.H.M.EENAKSHI

OTP for accessing GPF details	
Enter OTP sent to your Registered Mobile No	<input type="text"/>
<input type="button" value="Submit"/>	<input type="button" value="Resend OTP"/>
<i>If you do not receive your OTP , please click on the 'Resend OTP'</i>	

Fig. 1.3: OTP Verification

1.3 Statement of GPF

- Step 1: Login as Subscriber
 Step 2: Enter OTP sent through registered mobile no. as SMS at the particular instant
 Step 3: Click **Statement of GPF** button

Account Number:	A GR /3008
Subscriber Name:	DR.H.M.EENAKSHI

Statement of G.P.F
G.P.F Credit Details
Get Missing Credit Details
Change PIN

Fig. 1.4: Subscriber's Main Page

- Step 4: Select **Financial Year**
 Step 5: Click **Download Statement** button

Financial Year	-Select Financial Year-	<input type="button" value="Download Statement"/>
PDF document generated is password protected with date of birth in the format ddmmyyyy . For example, if the date of birth is 1st Feb 1980, then the password will be 01021980 .		

Fig. 1.5: GPF Download Statement



OFFICE OF THE ACCOUNTANT GENERAL (A & E) MANIPUR, IMPHAL
Statement of G.P.F Accounts for the year ended March 2014

Subscriber's Name :	N. SUNITA DEVI	Series ID: M/MED Account No. 3819
DOB:	01/03/1969	Treasury: Thoubal Treasury Interest Rate: 8.70
DDO:	CHIEF MEDICAL OFFICER, THOUBAL	

Credit Details						Debit Details	
Month	Subscription	Refund	Others	Category	Total	Debit	Type
SEP/2013	6000	0	0		6000	0	
OCT/2013	3000	0	0		3000	0	
NOV/2013	3000	0	0		3000	0	
DEC/2013	3000	0	0		3000	0	
MAR/2014	9000	0	0		9000	0	

Missing Credit: APR/2013, MAY/2013, JUN/2013, JUL/2013, AUG/2013, JAN/2014, FEB/2014

SUMMARY			
	Balance 1	Balance 2	Total
Opening Balance	3,16,927		3,16,927
Deposits	24,000		24,000
Withdrawals	0		0
Interest	28,269		28,269
*Closing Balance	3,69,196		3,69,196

(Rupees Three Lakh Sixty-Nine Thousand One Hundred Ninety-Six) Only

The closing balance shown in this statement is liable to variation due to incorporation of recoveries/withdrawals/remittances, if any, not reflected in the accounts so far due to various reasons. Further, interest on missing credits/debits would be allowed/charged as per GPF rules.

Missing credit(s) if shown in this statement may be ignored if the same is incorporated/adjusted in subsequent months.

* This also includes interest accrued on : (1) deposits during the year and (2) adjustment of Missing Credits/Debits as well as excess/less credits/debits for the earlier years and brought to the accounts of the subscriber during the year.

Fig. 1.7: GPF Statement

1.4 GPF Credit Details

- Step 1: Login as Subscriber
- Step 2: Enter OTP sent through registered mobile no as SMS at the particular instant
- Step 3: Click **GPF Credit Details** button to get Credit details for the current financial year

1.5 Missing Credit Details

- Step 1: Login as Subscriber
- Step 2: Enter OTP sent through registered mobile no. as SMS at the particular instant
- Step 3: Click **Missing Credit Details** button

1.6 Change PIN

- Step 1: Login as Subscriber
- Step 2: Enter OTP sent through registered mobile no as SMS at the particular instant
- Step 3: Click **Change PIN** button

Change PIN



Series Name :

Account Number :

Date of Birth
(dd/mm/yyyy eg. 31/03/1960)

Mobile No

Email

Captcha :  

Enter the above code

Old PIN

New PIN

Retype New PIN

Fig. 1.6: Change PIN

Step 4: Enter Series Name, Account Number, Date of Birth (dd/mm/yyyy format), Registered Mobile No, CAPTCHA, Old PIN and the New PIN

Step 5: Click **Change PIN** button

1.7 Forgot PIN

Step 1: Go to <http://agmpr.cag.gov.in>

Step 2: Click on the link **Online GPF Information System**

Step 3: Click **Subscriber Login**

Step 4: Click **Forgot Password**



The screenshot shows a web form titled "Subscriber Login". It contains the following fields and elements:

- Series Name: A dropdown menu with the text "-Select Series Code-".
- Account Number: A text input field.
- Pin: A text input field.
- Captcha: A yellow box containing the text "CTQ6 CK" in red, with a green circular refresh icon to its right.
- Enter the above code: A text input field.
- Submit: A button.
- Reset: A button.
- Forgot Password: A blue underlined link, which is circled in black.

Fig. 1.7: Forgot PIN

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PART – II

Drawing & Disbursing Officer (DDO)

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2.1 Login

Step 1: Go to <http://agmpr.cag.gov.in>

Step 2: Click on the link **Online GPF Information System**

Step 3: Click **DDO Login**



Fig 2.1: Online GPF Information System

Step 4: Enter 7 digit DDO code

Enter PIN (received from AG Manipur)

Enter CAPTCHA (not case sensitive) and click **Submit** button

Fig. 2.2: Login page

2.2 OTP (One Time Password) Verification

Step 1: Login as DDO

Step 2: Enter OTP sent through registered mobile no. as SMS at the particular instant

Step 3: Click **Submit** button

Fig. 2.3: OTP Verification

2.3 GPF Credit of Subscribers

Step 1: Login as DDO

Step 2: Enter OTP sent through registered mobile no. as SMS at the particular instant

Step 3: Select Series Code

Step 4: Enter Account No and Click **Show GPF Credit** button

Fig. 2.4: Show GPF Credit of Subscribers

G P F Accounts Statement as on 23/07/2014						
GPF Acc No	Subscriber Name	Designation	Closing Balance for Financial Year 2013-2014	Credit/Debit for the period APR-2014 to MAR/2014(Excluding interest)		Net Balance
				Credit	Dedit	
INR/2013/0070	I I A I I R A M S I Y A S W I T A M S I A R A N I A	ASSISTANT TEACHER	INR 3,00,000	INR 0	INR 0	* INR 3,08,865

Print

* This excludes interest for the financial year.

Fig. 2.5: GPF Credit of Subscribers

2.4 Change PIN


Step 1: Login as DDO

Step 2: Click **Change PIN** button

DDO Code

Mobile No

Email

Captcha : 

Enter the above code

Old PIN

New PIN

Retype New PIN

Fig. 2.6: Change PIN

Step 3: DDO Code, Registered Mobile No, Email, CAPTCHA, Old PIN and the New PIN

Step 4: Click **Change PIN** button

2.5 Forgot PIN

Step 1: Go to <http://agmpr.cag.gov.in>

Step 2: Click on the link **Online GPF Information System**

Step 3: Click **DDO Login** button

Step 4: Click **Forgot Password** button



DDO Code :

Pin :

Captcha :  

Enter the above code

[Forgot Password](#)

Fig. 1.7: Forgot PIN

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PART – III

Treasury Officer

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3.1 Login

Step 1: Go to <http://agmpr.cag.gov.in>

Step 2: Click on the link **Online GPF Information System**

Step 3: Click **Treasury Login**



Fig 3.1: Online GPF Information System

Step 4: Select Treasury

Enter PIN (received from AG Manipur)

Enter CAPTCHA (not case sensitive) and click **Submit** button

The image shows a screenshot of the Treasury Login form. The form has a grey header with the title "Treasury Login". Below the header, there are three input fields:

- Treasury :** A dropdown menu with the text "-Select Treasury-".
- Pin :** A text input field.
- Captcha :** A text input field containing the CAPTCHA code "HLEC5C" in red. To the right of the input field is a green circular refresh button with a circular arrow.

Below the input fields, there is a label "Enter the above code" followed by another text input field. At the bottom of the form, there are two buttons: "Submit" and "Reset". A link "Forgot Password" is also visible.

Note:

- Your PIN highly confidential.
- Captcha Code is not case sensitive.
- For better security change PIN regularly

Fig. 3.2: Login page

3.2 OTP (One Time Password) Verification

- Step 1: Login as Treasury
- Step 2: Enter OTP sent through registered mobile no as SMS at the particular instant
- Step 3: Click **Submit** button

Fig. 3.3: OTP Verification

3.3 GPF Credit of Subscribers

- Step 1: Login as Treasury
- Step 2: Enter OTP sent through registered mobile no. as SMS at the particular instant
- Step 3: Select Series Code
- Step 4: Enter Account No
- Step 5: Click on Show **GPF Credit** button

Fig. 3.4: Show GPF Credit

G P F Accounts Statement as on 23/07/2014							
GPF Acc No	Subscriber Name	Designation	DDO Name	Closing Balance for Financial Year 2013-2014	Credit/Debit for the period APR-2014 to MAR/2014(Excluding interest)		Net Balance
					Credit	Dedit	
2161600010076	DEPUTY INSPECTOR OF SCHOOL	ASSISTANT TEACHER	DEPUTY INSPECTOR OF SCHOOL IMPHAL	INR 3,08,865	INR 0	INR 0	* INR 3,08,865

Fig. 3.5: GPF Credit of Subscriber

3.4 Change PIN

Step 1: Login as Treasury Officer

Step 2: Click **Change PIN** button

Fig. 3.6: Change PIN

Step 3: DDO Code, Registered Mobile No, Email, CAPTCHA, Old PIN and the New PIN

Step 4: Click **Change PIN** button

3.5 Forgot PIN

Step 1: Go to <http://agmpr.cag.gov.in>

Step 2: Click on the link “**Online GPF Information System**”

Step 3: Click **Treasury Officer Login** and then Click on **Forgot Password** button

Fig. 3.7: Forgot PIN